

# WHAT IS WHISTLEBLOWING

Exercising one's sense of integrity and responsibility through reporting a wrongdoing or a suspected wrongdoing.

## WHEN TO WHISLEBLOW

Immediately after finding out about a wrongdoing or potential wrondoing. And delay in reporting might lead to the matter being reported to escalate and cause repercussions.

#### WHAT TO WHISLEBLOW

Any act or activity that might involve the following:

- Theft, fraud or misappropriation
- Corruption
- Misconduct, unethical behavior, or policy violations
- Conflict of interest
- Falsification of documents
- Financial reporting concerns
- Public safety and invironment

Generally speaking, any direct or indirect act that violates law and company policies, and/or damages the company's reputation is reportable.

### **WILL I BE PROTECTED**

Yes! Here's why and how:

- The company has zero tolerance for any retaliatory activities relative to a whistleblower report.
- Through the Whistleblowing Protection Program (WPP) and Anti-Retaliation Program (ARP), whitleblowers are assured that their safety and security is of utmost priority.
- You can report anonymously or have your identity disclosed, in either case, a report shall be acted in accordance with due process.
- Only authorized personnel will be able to acces your report.

#### WHERE TO REPORT

You can report in good faith to our dedicated confidential counselor phone which you can (anonymously) **call; + 31 (0)75 3030025** or, dedicated confidential counselor e-mail address which you can (anonymously) mail; **vertrouwenspersoon@multitubes.com**